

**Paw Paw District Library
Board Meeting
February 18, 2019**

AGENDA:

GENERAL BOARD MEETING

- Item 1 Call to order
- Item 2 Public comment
- Item 3 Minutes
- Item 4 Approval of bills to be paid
- Item 5 Report of the Library Director
- Item 6 Committee reports
 - Policy and By-Laws
 - Search Committee (Personnel)
 - Property Committee (Building and Grounds)
 - Long Range Planning
 - Finance
- Item 7 New Business
- Item 8 Adjournment

36 roll call vote (Yes: Sherry Bennett, Suzanne Miller, Julie Pioch Dave Cushing, and Brian
37 Wiersma; No: None).

38 **LIBRARY DIRECTOR REPORT**

39 Director Mohney provided written reports on library program and services usage for the
40 month of January and PPDL program summary for January 17 – February 13, 2019

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42 Director Mohney provided a verbal update on the Soapy's Car Wash property and
43 Tutor.com. He reported that a Freedom of Information Act (FOIA) request was received.

44 Director Mohney and Attorney Heckman discussed the application of the PPDL FOIA
45 policy. He reported on painting touch-ups that will be done on the interior of the
46 building. He provided information on current signers for the library's checkbook
47 accounts and asked if another board member should be on the account. Current check
48 signers include staff: Jennifer, John, Kayla and board member Catey Bolton.

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50 A motion was made by Bennett and seconded to authorize that Suzanne H. Miller be
51 added as a signer to the checking accounts at PNC Bank and Mercantile Bank and that
52 Gregory Butler be removed as a signer from those same accounts. The motion was
53 adopted with a roll call vote (Yes: Sherry Bennett, Suzanne Miller, Julie Pioch Dave
54 Cushing, Laurie Cooper, and Brian Wiersma; No: none).

55 **COMMITTEE REPORTS**

56 Current standing committees and their purpose was discussed. President Bennett asked
57 that members think about committees they are interested in serving and assignments
58 will be made at the March board meeting.

59 Policy and Bylaws Committee Report: Proposed changes to the bylaws will be presented
60 to the board at a future meeting. The committee's goal for 2019 is to review all of the
61 board policies.

62 Search Committee Report: Suzanne Miller provided an overview of progress on the new
63 director search. The posting went out on February 1, 2019 and applications are due
64 March 1, 2019. The committee is working on interview questions for the board.

65 The board requested that the search committee review the applications at their March
66 6 committee meeting to determine which applicants they recommend for an interview.
67 As soon as possible after the committee's review, all of the applications will be compiled
68 and sent via email to the Board along with the committee's list of recommended
69 candidates. The board will review the applications and the committee's
70 recommendation at a special meeting to be held on March 11 at 7:00PM at the Library.

71 Building & Grounds Committee: on behalf of the committee, Director Mohney led the
72 discussion on the options related to purchase of the Soapy's property. Discussion
73 centered around pro's to purchasing would be to have extra parking; a place to pile
74 snow in an epic snow year; esthetics and control of the surrounding area. Purchasing

75 additional property allows for future building expansion and planning. Members need
76 more time to think about what value (both financially and operationally) purchasing the
77 land would bring before taking any action one way or the other. John will continue
78 working with the buildings and grounds committee to develop a recommendation.

79 **NEW BUSINESS**

80 At the request of President Bennett, Julie Pioch made the following resolution:

81 Whereas, John Mohny, Paw Paw District Library Director is retiring as soon as a new
82 director is hired or August 30, 2019 whichever comes first, and, whereas, the board
83 wants stability and continued operations up to the point of his retirement.


84 Therefore be it resolved that the Board will pay John Mohny, Paw Paw District Library
85 Director, his full compensation through August 31, 2019, even if he retires prior to that
86 date, and be it further resolved that the board will amend the budget to account for any
87 increases in that line item because of this action.

88 The resolution passed with a roll call vote (Yes: Sherry Bennett, Suzanne Miller, Julie
89 Pioch Dave Cushing, Laurie Cooper, and Brian Wiersma; No: none).

90 Motion to adjourn made by Cushing and seconded. Motion Passed.

91 The meeting was adjourned at 8:40 PM

92 Minutes prepared by:

93 
94 Julie Pioch, Secretary

95 Date Approved: 3/18/19 