

# PAW PAW DISTRICT LIBRARY

## Board Meeting

**JUNE 17, 2019**

### AGENDA:

#### GENERAL BOARD MEETING

Item 1 Call to order

Item 2 Public comment

Item 3 Minutes

Item 4 Approval of bills to be paid

Item 5 Report of the Library Director

Item 7 Committee Reports

- Policy and By-Laws
- Search Committee (Personnel)
- Property Committee (Building and Grounds)
- Long Range Planning
- Finance

Item 8 New business

Item 9 Adjournment

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**PAW PAW DISTRICT LIBRARY**  
**MONTHLY BOARD OF DIRECTORS MEETING**  
**June 17, 2019**

Vice President Suzanne Miller called the regular monthly meeting of the Paw Paw District Library Board of Directors to order at 7:02 PM at the Paw Paw District Library, 609 W Michigan Ave. Paw Paw.

Board members present: Suzanne Miller, Julie Pioch Dave Cushing, Catey Bolton, Laurie Cooper, and Brian Wiersma. Board members absent: Sherry Bennett

Others present: Library Director John Mohney

Public in attendance: Jim Miller

**PUBLIC COMMENT**

There was no public comment

**MINUTES**

A motion was made by Cooper to approve the minutes of May 20, 2019 as distributed. The motion was adopted.

**FINANCIAL REPORT**

The monthly financial report included:

- PNC Bank Card Statement dated 5/30/2019 with a balance due of \$3050.12
- A custom summary report showing total income of \$12,927.48 and total expenses of \$78,588.18 for a net income of \$(-65,660.70)for the month of May 2019.
- Profit & Loss Budget vs. Actual income and expenses January thru May 2019.
- Balance sheet as of 5/31/2019 showing total liabilities and equity of \$1,372,910.07
- A list of bills to paid for 5/18/19 to 6/14/2019 with total expenditures to be paid of \$60,346.08. Included in the list were wages of \$35,784.65 and fringe benefits of \$6252.60

A motion was made by Bolton and seconded to pay the bills as presented for the period of 5/18/19 to 6/14/2019 for a total of \$60,346.08. The motion was adopted with a roll call vote (Yes: Suzanne Miller, Julie Pioch, Catey Bolton Dave Cushing; Laurie Cooper, Brian Wiersma; No: None).

**LIBRARY DIRECTOR REPORT**

Director Mohney provided written reports of year to date library program and services usage and a PPDL program summary for May 2019.

Director Mohney presented 2019 Truth in Taxation hearing information prepared by Jennifer O'Donnell. After discussion, a motion was made by Pioch and seconded to set the increase in the Library's operating millage at .0225 mills, to set the bond millage at .35 mills for the 2011

36 Library Building and Site Bond, and to schedule the Truth in Taxation public hearing on July 15,  
37 2019 at 6:50 at the Paw Paw District Library as required by law to hear public comments on said  
38 millage rates. The motion was adopted with a roll call vote (Yes: Suzanne Miller, Julie Pioch,  
39 Catey Bolton Dave Cushing; Laurie Cooper, Brian Wiersma; No: None).

40 Amendments to the Soapy's property purchase agreement approved last month were  
41 discussed. The amendments were made by Brien Heckman per negotiations with the property  
42 owner. Following discussion, a motion was made by Cooper and seconded to adopt the latest  
43 version of the Real Property Purchase Agreement dated June 17, 2019. (The agreement is  
44 attached to the official copy of these minutes). Motion passed with roll call vote. (Yes: Suzanne  
45 Miller, Julie Pioch, Catey Bolton Dave Cushing; Laurie Cooper, Brian Wiersma; No: None).

46 Director Mohny made the following announcements:

47 The 2020 budget calendar will start sooner than in past years so that staff will be able to have  
48 information ready for the new director in September.

49 A bus trip to a Tigers Baseball game in Detroit is scheduled for August 11, 2019

50 The opening of the vintage baseball exhibition at the Carnegie was a success and many were in  
51 attendance for the event.

52 The Library will be working with the Paw Paw Brewery on their Trivia Night on June 26, 2019.

53 Penal fines are being discussed in the legislature as a source of funding for the courts.

54 An informal meeting with incoming Director Gretchen Evans and library staff, Board and Friends  
55 of the library will be held on July 15, 2019 at 5:30. Light refreshments will be served.

#### 56 **COMMITTEE REPORTS**

57 Policy and Bylaws: A final draft of the staff tuition reimbursement policy was distributed. After  
58 discussion and amendment a motion was made by Cushing and seconded to adopt the Tuition  
59 Reimbursement Policy dated June 17, 2019. (The policy is attached to the official copy of these  
60 minutes). Motion passed with a roll call vote (Yes: Suzanne Miller, Julie Pioch, Catey Bolton  
61 Dave Cushing; Laurie Cooper, Brian Wiersma; No: None).

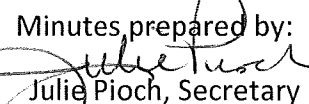
62 Buildings and Ground Committee: Eagle Scout Mason Aldrich will build a walking path through  
63 the east side of the prairie grass from Red Arrow to the building through the prairie grass.

64 The meeting was adjourned at 7:55 PM

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Minutes prepared by:  
  
Julie Pioch, Secretary

Date Approved: 7/15/19