

PAW PAW DISTRICT LIBRARY

Board Meeting

JULY 15, 2019

TRUTH IN TAXATION PUBLIC HEARING at 6:50

AGENDA:

GENERAL BOARD MEETING

Item 1 Call to order

Item 2 Public comment

Item 3 Minutes

Item 4 Approval of bills to be paid

Item 5 Operating and Debt Millage Rate Votes

Item 6 Report of the Library Director

Item 7 Committee Reports

- Policy and By-Laws
- Search Committee (Personnel)
- Property Committee (Building and Grounds)
- Long Range Planning
- Finance

Item 8 New business

Item 9 Adjournment

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**PAW PAW DISTRICT LIBRARY
MONTHLY BOARD OF DIRECTORS MEETING
July 15, 2019**

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Truth in Taxation Public Hearing

7 President Bennett called the Paw Paw District Library 2019 Truth in Taxation Public Hearing to
8 order at 6:50.

9 Board Members Present: Sherry Bennett, Suzanne Miller, Julie Pioch Dave Cushing, Catey
10 Bolton, Laurie Cooper, and Brian Wiersma

11 Others Present: Library Director John Mohney; Brien Heckman, Jennifer O'Donnell

12 Public Present: Gretchan Evans, Mason Aldrich, Nadine Aldrich

13 Business Manager Jennifer O'Donnell provided an overview of the State of Michigan L4029
14 form that includes the rate of taxation for the 2019 operating and debt millage levy rates.

15 Attorney Brien Heckman explained the purpose of the truth in taxation hearing and the impact
16 of the Headlee Amendment on the millage levy rate.

17 There was no public comment.

18 A motion was made by Cooper and seconded to close the public hearing.

19 The public hearing was closed at 7:04 PM

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**PAW PAW DISTRICT LIBRARY
MONTHLY BOARD OF DIRECTORS MEETING
July 15, 2019**

24 President Sherry Bennett called the regular monthly meeting of the Paw Paw District Library
25 Board of Directors to order at 7:05 PM at the Paw Paw District Library, 609 W Michigan Ave.
26 Paw Paw.

27 Board members present: Sherry Bennett, Suzanne Miller, Julie Pioch Dave Cushing, Catey
28 Bolton, Laurie Cooper, and Brian Wiersma.

29 Others present: Library Director John Mohney; Brien Heckman, Jennifer O'Donnell

30 Public in attendance: Mason Aldrich, Nadine Aldrich, Gretchan Evans

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PUBLIC COMMENT

33 Mason Aldrich, Eagle Scout Candidate, presented the library board with a plan and a budget to
34 build a safe and middle school aged youth friendly walkway across the east front yard to the
library.

After the presentation and a question and answer session with the board, it was moved by
Bolton and seconded to approve Mason Aldrich's Eagle Scout project to build a pathway
through the east front yard (pending any necessary Village permits) at a cost not to exceed

35 \$1500. The motion was adopted with a roll call vote (Yes: Suzanne Miller, Julie Pioch, Catey
36 Bolton Dave Cushing; Laurie Cooper, Brian Wiersma; No: None).

37 **MINUTES**

38 A motion was made by Miller and seconded to approve the minutes of June 17, 2019 as
39 distributed. The motion was adopted.

40 **FINANCIAL REPORT**

41 The monthly financial report included:

- 42 • PNC Bank Card Statement dated 6/28/2019 with a balance due of \$1422.90
- 43 • A custom summary report showing total income of \$67,015.64 and total expenses of
44 \$59,167.41 for a net income of \$7848.23 for the month of June 2019.
- 45 • Profit & Loss Budget vs. Actual income and expenses January thru June 2019.
- 46 • Balance sheet as of 6/30/2019 showing total liabilities and equity of \$1,380,758.30
- 47 • A list of bills to paid for 6/15/19 to 7/12/2019 with total expenditures to be paid of
48 \$68,635.34. Included in the list were wages of \$34,538.28 and fringe benefits of
49 \$5234.19

50 A motion was made by Cushing and seconded to pay the bills as presented for the period of
51 6/15/19 to 7/12/2019 for a total of \$68,635.34. The motion was adopted with a roll call vote
52 (Yes: Suzanne Miller, Julie Pioch, Catey Bolton Dave Cushing; Laurie Cooper, Brian Wiersma; No:
53 None).

54 **OPERATING AND DEBT MILLAGE RATES (FORM L4029)**

55 Regarding the approving levies after truth in taxation hearing, the following resolution as read
56 aloud by President Sherry Bennett:

57 WHEREAS, the Paw Paw District Library Board of Trustees held a public hearing on 07/15/2019
58 at 6:50 p.m., at 609 West Michigan Ave., Paw Paw, MI 49079, to hear any objections to its
59 proposed increase of .0225 mills to its' operating tax millage rate to be levied on property in
60 2019;

61 WHEREAS, Paw Paw District Library desires to provide for payment on its 2011 Library Building
62 and Site Bond but is satisfied that a reduction in the amount requested is satisfactory; it hereby
63 resolving to levy .35 mills on property in 2019 for repayment of the aforementioned bond;

64 WHEREAS, all persons appearing and wishing to be heard on both matters were afforded an
65 opportunity to do so at the public hearing;

66 WHEREAS, the Board approves the President and Secretary execute the L-4029, and approves
67 submitting it to the County and/or other authorities to have said amounts placed on tax roll as
68 needed;

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70 NOW THEREFORE, THE PAW PAW DISTRICT LIBRARY HEREBY RESOLVES to increase its operating
71 tax millage rate levied on property in 2019 by .0225 mills to 1.7507 mills, to set its 2011 Library
72 Building and Site Bond levy to be levied on property in 2019 at .35 mills, and to execute and
73 submit the L-4029 to the County and/or other authorities to have said amounts placed on tax
74 rolls.

75 The resolution was officially moved by Miller and seconded by Bolton. It was adopted with a roll
76 call vote (Yes: Suzanne Miller, Julie Pioch, Catey Bolton Dave Cushing; Laurie Cooper, Brian
77 Wiersma; No: None).

78 **LIBRARY DIRECTOR REPORT**

79 Director Mohny provided written reports of year to date library program and services usage
80 and a PPDL program summary for June 2019.

81 Director Mohny provided updates on staffing, NARCAN legislation that passed to protect
82 libraries and the Tiger Baseball game trip (18 of 29 tickets sold)

83 Soapy's Update: The purchase agreement has been signed by both parties, first phase
84 environmental testing has been ordered.

85 Correspondence was received from Nelson Lumm with a donation in memoriam of Susan Erion.

86 **COMMITTEE REPORTS**

87 Policy and Bylaws: Committee will bring revised employee drug and workfree policy to vote on
88 in August.

89 Search Committee: New director hiring process is on schedule.

90 Buildings and Ground Committee: Members commented on the need to continue to educate
91 the public about the libraries native landscaping in response to some negative comments on
92 social media.

93 **NEW BUSINESS**

94 Following discussion of a request for tuition reimbursement by full time employee Kayla Dies, it
95 was moved by Pioch and seconded to reimburse Kayla Dies, \$1200 of her college tuition for an
96 online class for the 2019 Fall Semester at Wayne State University per the policy adopted in June
97 2019. The motion was adopted with a roll call vote (Yes: Suzanne Miller, Julie Pioch, Catey
98 Bolton Dave Cushing; Laurie Cooper, Brian Wiersma; No: None).

99 The meeting was adjourned at 8:25 PM

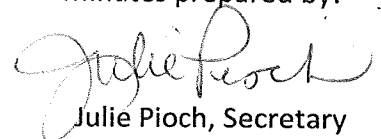
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Minutes prepared by:


Julie Pioch, Secretary

Date Approved: 8/19/19