

1 **PAW PAW DISTRICT LIBRARY**
2 **MONTHLY BOARD OF DIRECTORS MEETING**
3 **August 19, 2019**

4 President Sherry Bennett called the regular monthly meeting of the Paw Paw District Library
5 Board of Directors to order at 7:02 PM at the Paw Paw District Library, 609 W Michigan Ave.
6 Paw Paw.

7 Board members present: Sherry Bennett, Suzanne Miller, Julie Pioch, Dave Cushing, Catey
8 Bolton, and Brian Wiersma. Absent: Laurie Cooper

9 Staff present: Library Director John Mohney;

10 Public in attendance: Phil Hover, Jim Miller, Eric Larcinese

11 **PUBLIC COMMENT**

12 Phil Hover resident of Paw Paw told the board he did not like the natural landscaping in the
13 front of the library and asked the board to consider changing it.

14 **MINUTES**

15 A motion was made by Pioch and seconded to approve the minutes from the July 15, 2019
16 Truth in Taxation Public Hearing as distributed. The motion was adopted

17 A motion was made by Pioch and seconded to approve the minutes of the regular meeting of
18 July 15, 2019 as distributed. The motion was adopted.

19 **Presentation on Phase I Environmental Site Assessment**

20 Eric Larcinese, Owner of Holocene Environmental was present to review and answer questions
21 about his company's Phase I Site Assessment of the Soapy's Property. The written report is
22 attached to the official copies of these minutes.

23 After much discussion about the reports recommendations, additional site assessments and
24 possible scenarios for negotiation for payment of said assessment, a motion was made by
25 Bolton and seconded that John Mohney notify the Newell Group, LLC, that to proceed with the
26 purchase of Soapy's property the PPDL asserts as a requirement that the Owner (Newell) pay
27 the cost of a Phase II site assessment, all sand trap removal and all chemicals from the property
28 or reduce the purchase price by the amount for the cost of that work.

29 The motion was adopted with a roll call vote (Yes: Sherry Bennett, Suzanne Miller, Julie Pioch,
30 Dave Cushing, Catey Bolton, and Brian Wiersma; No: None).

31 **FINANCIAL REPORT**

32 The monthly financial report included:

- 33
 - PNC Bank Card Statement dated 7/30/2019 with a balance due of \$1246.05
 - A custom summary report showing total income of \$9549.59 and total expenses of
34 \$82,819.42 for a net income of \$(73,269.83) for the month of July 2019.

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- 36 • Profit & Loss Budget vs. Actual income and expenses January thru July 2019.
37 • Balance sheet as of 7/31/2019 showing total liabilities and equity of \$1,302,358.05
38 • A list of bills to paid for 7/13/19 to 8/2/2019 with total expenditures to be paid of
39 \$63,099.04. Included in the list were wages of \$34,370.57 and fringe benefits of
40 \$5230.19

41 A motion was made by Bolton and seconded to pay the bills as presented for the period of
42 7/13/19 to 8/2/2019 for a total of \$63,099.04. The motion was adopted with a roll call vote
43 (Yes: Sherry Bennett, Suzanne Miller, Julie Pioch, Dave Cushing, Catey Bolton, and Brian
44 Wiersma; No: None).

45 **LIBRARY DIRECTOR REPORT**

46 Director Mohney provided written reports of year to date library program and services usage
47 and a PPDL program summary for July 2019.

48 Library is hiring two new pages.

49 The board asked Director Mohney to prepare three reports before his last day of employment
50 1) the history of the front yard natural landscaping, 2) the success/impact of the baseball
51 themed community partnership started this spring and 3) his recommendation and history of
52 DDA Tax Capture issue.

53 **COMMITTEE REPORTS**

54 On behalf of the Policy and Bylaws Committee Cushing moved the adoption of the amended
55 DRUG AND SMOKE FREE WORKPLACE POLICY. The policy was adopted with a roll call vote (Yes:
56 Sherry Bennett, Suzanne Miller, Julie Pioch, Dave Cushing, Catey Bolton, and Brian Wiersma;
57 No: None). The adopted resolution is attached to the official copy of these minutes.

58 The meeting was adjourned at 8:40 PM

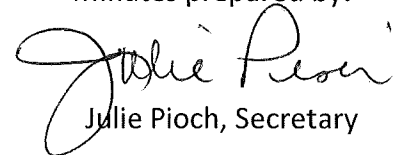
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Minutes prepared by:



Julie Pioch, Secretary

Date Approved: 9/16/2019